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The Fairfield Area School Board met on Monday evening, August 28, 2023 at 7:00 p.m. in the district boardroom for a regular Board Meeting. Prior to the Board meeting there was an executive session to discuss personnel and legal issues. The following members were in attendance, Mrs. Jennifer, Holz presiding; Mr. Matthew DeGennaro, Mrs. Lashay Kalathas, Mr. Jack Liller, Mr. Tedd Sayres, and Mrs. Lisa Sturges. Board members absent were Mrs. Kelly Christiano, Mrs. Lauren Clark, and Mrs. Candace Ferguson-Miller. Also present were Mr. Thomas Haupt, Superintendent; Mrs. Sonja Brunner, Assistant to the Superintendent for Curriculum, Special Education & Student Services; Mr. Tim Stanton, Business Manager; and Ms. Nicole Steele-Zepp, Technology Director.

**Minutes**

A motion was made by Mr. Matthew DeGennaro to approve the minutes of the Regular Board Meeting June 26, 2023 and Board Study Session August 14, 2023. Motion was seconded by Mr. Ted Sayres. Motion carried (6-0).

**Presentations/Reports:**

The following individuals are responsible for updating the board on the current operations of their supervised areas. If you would like their full report, please follow this link:

https://www.youtube.com/playlist?list=PLEPDJP9udALGyQSlPPBEbCvcT-62mW2sY

* Superintendent
* Assistant to the Superintendent for Curriculum, Special Education & Student Services
* Business Manager
* District Technology Coordinator

**Public Comment** **Agenda Items** – There was no public comment concerning agenda items.

**Consent Agenda**

Background: The following routine operational matters are presented for action by the Board of School Directors. Items that require special attention may be removed from the consent agenda upon request of a Board member.

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Mr. Jack Liller requested removal of agenda item NN from the consent agenda.

A motion was made by Mr. Matthew DeGennaro to approve the consent agenda, items A through MM and OO through BBB, the motion was seconded by Mr. Tedd Sayres. Motion carried (6-0).

**Administrative**

**Actions** A. Approved the appointment of Tedd Sayres, Jr., to serve on the Lincoln Intermediate Unit #12 Board of Directors through June 30, 2024.

Granted permission for the Superintendent to approve any requested Saturday-Sunday Pippinfest activities for September 23-24, 2023.

Background: This is an annual event where school activity groups request to use the outside facilities for fundraising activities.

C. Approved a Use of Facilities Request from the Eastern PA Youth Soccer Association to use the Stadium on Sundays, September 17, October 1, October 22, and October 29, 2023.

D. Approved teacher assignments for elementary, middle school and high school for the 2023-2024 school year, as attached.

E. Approved an Independent Study Contract request from Grace Lilliech for German III during the first semester of the 2023-2024 school year.

F. Approved an Independent Study Contract request from Isabella Kozack for German III for two semesters of the 2023-2024 school year.

**Budget**  G. Approved a student transportation services agreement with Krise Transportation, Inc. effective August 23, 2023 through June 30, 2024

Background: Krise Transportation was used in 2022-2023 for Special Education van transportation. Attached is the renewal of their contract for van transportation for 2023-2024.

H. Approved the updated bus routes / bus stops for the 2023-2024 school year.

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Background: The district has nine buses which do multiple morning and afternoon runs. The route numbers are coded with the bus number and then H identifying that it is either a High School or Middle School run or E for Elementary School.

I. Approved the bus driver list for the 2023-2024 school year.

Background: Most drivers listed will never drive Fairfield students. They are on the list as substitute drivers that the contractor could pull from another school district to fill in at Fairfield, however, that normally would not occur.

J. Approved expenditures and transfers of the General Fund in the amount of $1,243,039.39; Food Service in the amount of $3,539.69; Student Activity Fund in the amount of $160.00; and Payroll Fund in the amount of $537,937.98 for total expenditures and transfers of $1,784,677.06 for the period of June 20, 2023 through August 22, 2023.

K. Approved bank reconciliations, as presented.

L. Approved a Request to Establish a Student Activity Fund under the name of Class of 2027.

M. Approved a Request to Close a Student Activity Fund under the name of Class of 2023. An ending fund balance of $16.34 will be donated to the Class of 2027.

N. Approved a Provider Agreement with Hoffman Academy, to provide student educational services to students placed by Fairfield Area School District July 1, 2023 through June 30, 2024.

O. Approved an agreement with Specialized Education of Pennsylvania, Inc. with Fairfield Area School District for Regular School Year for 2023-2024 at High Road School of Southern York.

**Personnel** P. Accepted the resignation of Sonja Brunner, Assistant to the Superintendent for Curriculum, Special Education and Student Services effective August 8, 2023. Her last day of employment will be on or about November 3, 2023.

Q. Accepted the resignation of Justina Chamberlin, Elementary Intervention Specialist, effective August 17, 2023

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R. Accepted the resignation of Kevin Dorsey, High School Social Studies Teacher, effective August 17, 2023.

S. Accepted the resignation of Justin Forney, Middle School Math Teacher, effective August 17, 2023.

T. Accepted the resignation of Danielle Simchick, Elementary Spanish Teacher, effective immediately.

U. Accepted the resignation of Lisa Mertz, MS Counselor, effective on or about October 9, 2023.

V. Accepted the resignation of Amy Hoch, School Psychologist, effective on or about October 17, 2023.

W. Accepted the resignation of Jennifer Bowie, Elem Special Ed. Aide (Autism Support), effective August 1, 2023.

X Accepted the resignation of Lisa Dominguez, Elem PCA Aide, effective immediately July 21, 2023.

Y. Approved a recommendation from the administration that the Board terminate the employment of Regina Knox, effective immediately, for the reasons outlined in the Statement of Charges. It is noted that Ms. Knox has waived her right to a hearing before the Board.

Z. Accepted the resignation of Jennifer Kane as the Elementary Yearbook Advisor, effective immediately.

AA. Changes the employment of Lily Kapfhammer from full-time, 1 year temporary to full-time permanent Elementary Teacher, effective August 18, 2023 with salary and benefits per the Collective Bargaining Agreement pending all certification and paperwork is complete. Bachelors - Step 2 / $54,373.

BB. Approved the employment of Ashley M. Kaas as a full-time,1-year temporary, Elementary Teacher effective August 18, 2023 with salary and benefits per the Collective Bargaining Agreement pending all certification and paperwork is complete. Bachelors - Step 1 / $53,773

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CC. Approved the employment of Victoria C. Temple as a full-time,1-year temporary, Elementary Intervention Specialist effective August 18, 2023 with salary and benefits per the Collective Bargaining Agreement. Bachelors - Step 1 / $53,773.

DD. Approved the conditional employment of Noah A. Schaeffer as a full-time Elementary Spanish Teacher effective August 18, 2023 with salary and benefits per the Collective Bargaining Agreement pending all emergency certification and paperwork is complete. Bachelors - Step 1 / $53,773 Continued employment is contingent upon receipt of permanent certification.

EE. Approved employment of Amy L. Dennis as a full-time High School Social Studies Teacher effective August 18, 2023 with salary and benefits per the Collective Bargaining Agreement. Masters + 27 - Step 3 / $61,304

FF. Approved the employment of Elizabeth M. Yealy as a full-time Middle School Math Teacher effective August 18, 2023 with salary and benefits per the Collective Bargaining Agreement. Bachelors - Step 1 / $53,773

GG. Approved the employment of Taylor Scott as a part-time elementary special education aide, ILS classroom, K-4 at $14.36 per hour, effective August 21, 2023.

HH. Approved the employment of Cortney Schaffner as a part-time elementary classroom aide K-4 / office aide at $13.85 per hour, effective August 21, 2023.

II. Approved the employment of Alyssa Farace as a part-time elementary personal care assistant (PCA) at $14.36 per hour, effective August 21, 2023.

JJ. Approved the employment of Michael Schroeder as a part-time elementary special education aide (autism support) at $14.36 per hour, effective August 21, 2023.

KK. Approved the employment of Tracey McLucas as a part-time MS/HS special education aide, ILS classroom, at $14.36 per hour, effective August 21, 2023.

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LL. Approved the employment of Janyia Anderson as a part-time HS/MS special education aide at $14.36 per hour, effective August 21, 2023.

MM. Approved the employment of the following individuals as part-time cafeteria aides at $13.85 per hour effective August 21, 2023.

Cheryl Frank - Elementary Cafeteria

Troy Ellison - MS/HS Cafeteria

Thomas Shuffler - MS/HS Cafeteria

NN. Approved a recommendation from the administration for non-renewal of a supplemental contract for the HS Head Boys’ Soccer Coach for the 2023-2024 school year.

OO. Accepted resignations from the following coaches, effective immediately.

William Murdorff - HS Ass’t Boys’ Varsity Soccer Coach

Kevin Dorsey - HS Head Cross Country Coach

Kate O’Brien - HS Ass’t Cross Country Coach

Kevin Dorsey - HS Head Boys’ Track & Field Coach

David Hazlett - HS Head Varsity Baseball Coach

Steve Shultz - MS Girls’ Head Basketball Coach

Mike Ball - MS Boys’ Head Basketball Coach

PP. Approved supplemental contracts for the following individuals as coaches for the 2023-2024 school year with salary per the Collective Bargaining Agreement.

Larry Devilbiss

HS Head Football Coach $3,168

Jared Donmoyer

HS Head Girls’ Basketball Coach $3,168

Bradley Willock

HS Head Boys’ Soccer Coach $3,168

Megan Ziegler

HS Head Cross Country Coach $2,908

Sara Skoczen

HS Ass’t Cross Country Coach $2,388

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QQ. Approved a supplemental contract for Sarah Baugh as the Elementary Yearbook Advisor for the 2023-2024 school year with salary per the Collective Bargaining Agreement. ($1,977)

**Policy** RR.Approvedthe revisions toPolicy 137, Home Education Programs, on a first reading.

SS. Approved the revisions to Policy 137.1, Extracurricular Participation by Home School Students, on a first reading.

TT. Adopted Policy 137.2, Participate in Cocurricular Activities and Academic Courses by Home Education Students, on a first reading.

UU. Adopted Policy 137.3, Participation in Career and Technical Education Programs by Home Education Students, on a first reading.

VV. Approved the revisions to Policy 200, Enrollment of Students, on a first reading.

WW. Approved the revisions to Policy 202, Eligibility of Nonresident Students, on a first reading.

XX. Approved the revisions to Policy 204, Attendance, on a first reading.

YY. Approved the revisions to Policy 217 Graduation, on a first reading.

ZZ. Approved the revisions to Policy 251, Students Experiencing Homelessness, Foster Care and Other Educational Instability, on a first reading.

AAA. Approved the revisions to Policy 331, Job Related Expenses, on a first reading.

BBB. Approved the revisions to Policy 611, Purchases Budget, on a first reading.

Mrs. Lisa Sturges requested to adjourn the Executive Session at 7:15 PM to discuss personnel issues.

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The Board members came out of Executive Session at 7:33 PM. The Board announced that agenda item NN would be tabled for a future meeting when more Board members are present.

**Public Comment** – There was no public comment.

**Adjournment**

All were in favor following a motion by Mr. Jack Liller and a second by Mr. Tedd Sayres to adjourn the Regular Board meeting at 7:41 p.m.

Respectfully Submitted:

Mrs. Jennifer Holz Mr. Tim Stanton

President Board Recording Secretary

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